

# ISO 14001:2000 INTERNAL AUDIT TRAINING

## 2-DAYS WORKSHOP

Organizations are increasingly adopting ISO 14001:2004 standard as a framework for establishing the Environmental Management System in order to improve their performance and reduce their carbon footprints. As one of the essential requirements of this system, auditors competent in the system should carry out periodic internal audits of the environmental system to ensure it remains suitable and effective to the needs of the organization.

**Objective:** Internal Auditor Training Course for ISO 14001:2004 Environmental Management System is designed to provide requisite knowledge and skills to the participants to plan, conduct and report audit in accordance with ISO 19011:2002 standard. This training of internal auditors focuses on teaching participants an effective approach for auditing environmental management system requirements including environmental legislations.

**Course Contents:** This course includes a high level of interactivity during presentations on:

- Requirements of ISO 14001:2004
  - Environmental policy & Objectives
  - Impact-aspect analysis
  - Pollution control measures
  - Emergency handling
- Audit Planning
- Audit Performance
  - Interviewing styles
  - Use of audit protocols

- Compliance verification
- Case studies of current best practice
- Managing the on-site auditing process as team leader
- Maximising the effectiveness of the audit team.
- Recording Audit deficiencies or non conformances
- Writing audit reports

**Who should attend:** This course is designed for all managerial level; safety managers, supervisors, staff and line managers, project managers and safety officers.

**Course Facilitators:** Course facilitators are competent and qualified safety practitioners with practical industrial and managerial experience.

**Course Material:** Course material given to each participant will include study material and copies of the relevant standard.

**Course Certificate:** Each participant will be entitled for a training certificate.

**Course Schedule and venue:** The training runs from 09:00 to 17:00 hrs with one hour lunch break and two coffee breaks. The venue and the detailed programme will be intimated well in advance of the scheduled dates.

**For further details, fee or quotation, please contact:**

**Training Coordinator**  
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